



WE ARE HIRING

REGIONAL STOCK CONTROLLER

Job Location: Nigeria

Reporting to: Warehouse/Logistics Manager

Position Description

The Stock Accountant is responsible for ensuring accurate and efficient management of stocks in KD stores (with correct stock entries which are updated in a timely manner). He/she will ensure that stock control procedures are in place and adhered to in order to safe guard Company stocks.

R&Rs

- The Stock Accountant is the custodian of stock records/balances, responsible for physical verification, regular reconciliations and general monitoring of stock activity;
- Assist in developing and implementing inventory policies and procedures;
- Prepare and distribute daily, weekly, monthly and ad-hoc inventory levels and consumption reports to all the relevant stakeholders;
- Facilitate and participate in monthly and annual stock counts in the field;
- Perform monthly stock reconciliations of physical counts against OT for all regional distributors inventory and highlight variances to the operations department;
- Reconcile stock deliveries with purchase orders and actual invoices.
- Coordinate with warehouse team to implement and ensure a control system to reduce inventory obsolescence;
- Support accurate and timely reporting through ensuring all stock data is updated correctly;
- Carry out spot checks on stock balances in the KD stores against the records capture any anomalies

KPIs

- Manage, monitor, reconcile and account for stocks at KD premises
- Report on all stock movement and stock position daily, weekly and monthly
- To achieve product traceability from KD to RO, SEP and to end user
- Ensure PayGo stocks are not cannibalized while under care of Partners

Desired Skills and Experience

- Specific experience in stock accounting and management
- Good understanding of stock-related operational and control requirements;
- Strong analytical and problem-solving skills;
- Must have excellent computer skills.
- Team player with good communication skills;
- Ability to work with minimal supervision
- Knowledge of proper bookkeeping and inventory management
- Analytical mind with ability to make accurate mathematical computations.

How to apply

- Submit CV in PDF format with the Job Title as the subject of the email to recruitment.nigeria@dlight.com
- Application deadline: 16th December, 2019.