



1 in 4 people do not have access to electricity

We are an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, protected veteran status or any other characteristic protected by law.

JOB DESCRIPTION: BUSINESS ANALYST INTERN

- Job Location:** Kenya
- Reporting to:** Business Analyst.
- Job Tier Level:**
- Direct Reportees:** None

Position Description

The incumbent will be responsible for evaluating and identifying trends in distribution by analyzing sales and collections data, from both within a company and outside. This involves collecting and examining data and using the information gathered to create coherent, intelligent reports, then presenting reports to team and to management.

R&Rs

- Business reporting, sales planning and analysis
- Tracking and reporting key performance indicators for the field teams via data dashboards and graphs.
- Preparing required reports periodically (hourly, daily, weekly, monthly, quarterly, yearly) and supporting the business with ad hoc reporting.
- Providing timely and actionable analysis on sales performance.
- Coordination of sales forecasting, planning activities with other functions and stakeholders within the organization (Demand Planning, Marketing).
- Compiling monthly commissions and quarterly incentives for the field teams and call center agents.

KPI's

- Timely sales and collections reporting.
- Monthly commission reporting.
- AD Hoc reporting



1 in 4 people do not have access to electricity

We are an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, protected veteran status or any other characteristic protected by law.

Qualifications and Desired Experience

- Bachelor's degree in applied statistics or any other equivalent qualification from a recognised institution.
- Exceptional knowledge of word processing, spreadsheet, database and presentation software.
- Advanced problem-solving and analysis skills.
- Superior oral and written communication skills.
- High level of organization and detail-orientation.
- Strong work ethic and willingness to take initiative.
- Good attitude toward teamwork as well as the ability to work independently.
- Demonstrated ability to multitask and prioritize.
- Excellent time management.
- Ability to work flexible hours.

How to Apply

Candidates who meet the requirements should submit their CV and cover letter to:

recruitment.kenya@dlight.com before the **11th January, 2022**.

About d. light

Founded in 2007 as a for-profit social enterprise, d. light manufactures and distributes award-winning solar products designed to serve the more than 2 billion people globally without access to reliable electricity. With operations across Africa, Asia and the Americas, d. light has impacted close to 100 million lives with its products and solar solutions. For more information, visit www.dlight.com

